



GOVERNMENT OF KARNATAKA

DEPARTMENT OF TECHNICAL EDUCATION

GOVERNMENT POLYTECHNIC HARAPANAHALLI

HOSPET ROAD, HARAPANAHALLI 583131

Ref.No: GPTH/EST/2018-19/195-1

Date:27/08/2018

CIRCULAR

Subject: Constitution of Grievance Redressal Committee in Government Polytechnic Harapanahalli

Objective:

The objective of the Grievance Cell is to develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the institute. A Grievance Cell should be constituted for the Redressal of the problems reported by the Students of the College with the following objectives:

- Upholding the dignity of the College by ensuring strife free atmosphere in the College through promoting cordial Student-Student relationship and Student-teacher relationship etc.
- Encouraging the Students to express their grievances / problems freely and frankly, without any fear of being victimized.
- Advising Students of the College to respect the right and dignity of one another and show utmost restraint and patience whenever any occasion of rift arises.
- Advising all staffs to be affectionate to the Students and not behave in a vindictive manner towards any of them for any reason.

Procedure for lodging complaint:

- The Grievance Cell will act upon those cases which have been forwarded along with the necessary documents.
- The Grievance Cell will assure that the grievance has been properly solved in a stipulated time limit provided by the cell.
- The students may feel free to put up a grievance by mailing to gpthgrievance@gmail.com

Functions:

- The cases will be attended promptly on receipt of written grievances from the students.
- The cell formally will review all cases and will act accordingly as per the Management policy.
- The cell will give report to the authority about the cases attended to and the number of pending cases, if any, which require direction and guidance from the higher authorities.

Grievance Cell is being formed for this Institute. Students having any complaint I grievance shall contact any of the following members of the Grievance Cell. Members list are as follows.

Sl.no	Name	Designation	Role
1	Sri M S Devaraj	Principal	Chairman
2	Sri G Jayappa	HoD/Civil	Member
3	Sri Lohith S Y	HoD/Computer Science	Member
4	Sri Shreedhara C J	HoD/Mechanical	Member
5	Sri Sathyanvesh R	HoD/Electronics & Comm	Member
6	Smt Asha S N	Lecturer in CSE Dept	Member
7	Smt Shruthi G	Lecturer in EC Dept	Member
8	Sri Ravi Kumar C	First Division Assistant	Member

Copy,

1. All officer through circulation
2. Director of technical education, Bangalore for information

Principal